

Announcement of Job Opening

Full-time Position in the Department of British and American Studies, Beginning April 2025

Aichi Prefectural University invites applications for one full-time tenured teaching position, beginning April 1, 2025.

1 Research Field:

Contemporary U.S. Politics & Diplomacy,
or International Relations (involving the United States)

2 Responsibilities:

- (1) Teach required American Studies courses such as *Introduction to American Society*, *Lecture (American Politics & Diplomacy)*, *Lecture (Comparative Studies [International Relations])*, *Special Lecture (British & American Society)*, *Research Readings (American Society)*, *Research Seminar (American Society)*, *Basic Seminar*, and *Graduation Thesis in the Department of British and American Studies*
- (2) Teach Graduate School courses (day-time / night-time)
- (3) Teach British and American Studies language courses (such as *English for Current Affairs*, and *Research & Presentation*), School of Foreign Studies common courses, and Liberal Education courses (including English for non-English majors)
- (4) Teach a total of 5 classes per week

*In addition to teaching, carry out duties related to university administration

3 Position: Lecturer or Associate Professor (commensurate with qualifications and experience)

4 Number of positions: 1

5 Type of position: Full-time tenured (no term limit)

6 Qualifications:

- (1) Ph. D. degree, or equivalent research achievements
- (2) A high level of Japanese proficiency, sufficient to carry out duties in Japanese, if a non-native speaker of Japanese
- (3) Sufficient command of English to teach *Lecture (Comparative Studies [International Relations])* in English
- (4) After appointment, must reside in or near Aichi Prefecture so as to be able to commute to the University (Nagakute Campus)

7 Starting date: April 1, 2025

8 Application deadline: July 31, 2024 (All the application documents must be received by this date.)

9 Date of notification: The successful applicant will be notified around early November of 2024.

10 Application documents:

- (1) A copy of curriculum vitae in Japanese (according to the attached sheet: Format 1)
- (2) A complete list of research publications and presentations (according to the attached sheet: Format 2)
- (3) Three major research publications (submit three copies of each publication)
Publications in English should be accompanied by Japanese abstracts of around 600 characters, while publications in Japanese should be accompanied by English abstracts of around 500 words.
- (4) A copy of the highest degree earned, or other proof of the highest educational attainment (documents in languages other than English and Japanese should be accompanied by a Japanese translation)
- (5) A list containing the names, phone numbers and e-mail addresses of two professional referees
- (6) Documents to prove his/her Japanese proficiency, such as articles written in Japanese, a certificate from the Japanese Language Proficiency Test, etc., if the applicant is a non-native speaker of Japanese
- (7) One stamped (110 yen for domestic mail) self-addressed return envelope (120×235mm) for notification of the result

11 Send all application documents to:

Administrative Division, University General Affairs Section
Aichi Prefectural University
1522-3 Ibaragabasama, Nagakute, Aichi
480-1198

*¹ All the application documents must be sent by registered mail with “Application for British and American Studies 2024B” written in red on the front of the envelope.

*² Only submission by post will be accepted. E-mail submission or handing the documents directly over to the office or personnel is strictly forbidden.

12 Contact information:

Aichi Prefectural University
Administrative Division, Academic Affairs Department
Academic Affairs Section (attn: School of Foreign Studies)
Phone: 81/(0)561-76-8824
Fax: 81/(0)561-64-1105
E-mail: gaigo-t@bur.aichi-pu.ac.jp

13 Please note:

- (1) During the screening process, the selection committee may contact applicants by telephone or e-mail and ask them to come to Aichi Prefectural University for an on-campus interview and demonstration class (the interview and demonstration class may be conducted on-line, as the case may be). The applicants will be asked to prepare and submit syllabi for courses designated by the committee, prior to the interview date, on which the demonstration class must be conducted. Travel expenses for such interviews must be paid by the applicant.
- (2) If the applicant expects to be absent from his/her main address for an extended period, please include additional contact information as necessary.
- (3) In principle, application materials will not be returned.

However, if the applicant should desire the three major publications to be returned, a cash-on-delivery postal order form completed with the applicant's name and address must be enclosed with the application.

- (4) Personal information received through this application process will not be used for any other purposes.
- (5) The retirement age is 65 years old.
Please refer to the following link for the employment regulations of Aichi Prefectural Public University Corporation (only available in Japanese):
https://www.puc.aichi-pu.ac.jp/files/03_kyoshokuin_shugyo_20220330.pdf
- (6) This job opening announcement appears in the Japan Research Career Information Network (JREC-IN): <https://jrecin.jst.go.jp/seek/SeekTop>
- (7) Detailed information about the position appears in the Japan Research Career Information Network (JREC-IN): <https://jrecin.jst.go.jp/seek/SeekTop>