

**Announcement of Job Opening
Aichi Prefectural University, Aichi, Japan**

Teaching English to the students of Liberal Education and the School of Foreign Studies

The School of Foreign Studies of Aichi Prefectural University invites applications for one non-tenure-track position of teaching English to the students of Liberal Education and the School of Foreign Studies, beginning April 1, 2023.

Position: Lecturer, or Associate Professor (commensurate with qualifications and experience)

Contract: The initial term of employment is one year from April 1, 2023 until March 31, 2024, and can be renewed annually for up to two years, by mutual agreement depending on the employment rules, until March 31, 2026. After the first three years, however, with the consent of both parties, further annual contract renewals will be possible, until March 31, 2029. The contract renewal of each year will be decided based on the employee's work performance.

Salary: depending on academic background and experience.

For example, a teacher with ten years of teaching experience may receive a yearly salary of approximately ¥7,800,000.

In the case of travelling to Japan from abroad, air fare expenses to Japan will be reimbursed, in accordance with the guidelines of the university, after arrival for you (and your spouse).

Qualifications:

- (1) native speaker of English
- (2) minimum of a master's degree or equivalent
- (3) extensive experience in teaching English as a second or foreign language OR successful completion of a TESOL course with teaching experience
- (4) after appointment, must reside near Nagakute Campus located in Nagakute City, Aichi Prefecture

Responsibilities:

- (1) teach nine 90-minute English classes per week. (English I, English II, Intercultural Seminars in English for Liberal Education students, and English classes for the students of the School of Foreign Studies)
- (2) participate in examination-related work and educational and research activities in the School of Foreign Studies

Application documents:

- (1) A copy of curriculum vitae with a photograph attached (according to the attached sheet: Format 1)
- (2) A copy of the certificate of your highest degree earned
- (3) A complete list of publications (according to the attached sheet: Format 2)
- (4) Three major research publications (please submit THREE COPIES OF EACH)
- (5) A typed essay in English (of approximately 1000 words), explaining your English teaching methodology at the university level and reasons for your application
- (6) A 5-10 minute recording of the applicant's actual teaching or a simulation on

CD-R, DVD or USB flash memory stick

(7) A list containing the names, phone numbers and e-mail addresses of two professional referees

(8) One self-addressed return envelope (120×235mm) for notification of the result

*These documents will not be returned.

**After the screening of the application documents, short-listed applicants will be interviewed. Interviews will be carried out either by phone, online, or in person.

Deadline for application:

Completed applications are due by September 30, 2022.

Address for application:

Academic Affairs Section, School of Foreign Studies

Aichi Prefectural University

1522-3 Ibaragabasama, Nagakute, Aichi

480-1198 Japan

*¹ Application documents must be sent by registered mail with “Application for British and American Studies 2022 C” written in red on the front of the envelope.

*² Only submission by post will be accepted. E-mail submission or handing the documents directly over to the office or personnel is strictly forbidden.

Contact Information:

Prof. Yukako Hisada, Chair of the Department of British and American Studies

E-mail: yukahis@for.aichi-pu.ac.jp / Fax: 0561-64-1107

The successful applicant will be notified in late December, 2022.

Please note:

(1) Personal information received through this application process will not be used for any other purposes.

(2) This job opening announcement also appears in the Japan Research Career Information Network (JREC-IN): <https://jrecin.jst.go.jp/seek/SeekTop>