

Announcement of Job Opening

Full-time Position in the Department of British and American Studies, Beginning April 2021

Aichi Prefectural University invites applications for one full-time tenured teaching position, beginning April 1, 2021.

1 Research Field: Translation Studies and TESOL

2 Responsibilities:

- (1) Teach British and American Studies language courses (Communicative English, Grammar & Basic Writing, Academic Writing, Research & Discussion, Debate, Presentation, Interpreting, etc.), School of Foreign Studies common courses, and University common courses (including English for non-English majors)
- (2) Teach required English Linguistics courses such as Research Case Studies Lecture, Research Readings, Research Seminar; Basic Seminar; and Graduation Thesis in the Department of British and American Studies
- (3) Teach Graduate School courses (day-time / evening-time)
- (4) Teach a total of 5 classes per week

*in addition to teaching, carry out duties related to university administration

3 Position: Lecturer or Associate Professor (commensurate with qualifications and experience)

4 Number of positions: 1

5 Type of position: full-time tenured (no term limit)

6 Qualifications:

- (1) A Ph.D. degree or equivalent research achievements;
- (2) A native speaker of English with a sufficient Japanese ability to carry out duties in Japanese;
- (3) After appointment, must reside in or near Aichi Prefecture so as to be able to commute to the University.

7 Starting date: April 1, 2021

8 Application deadline: July 31, 2020 (Application documents must be received by this date.)

9 Date of notification: The successful applicant will be notified around early December of 2020

10 Application documents:

- (1) Copy of curriculum vitae, in Japanese (according to the attached sheet: Format 1)
- (2) Three major research publications (please submit 3 copies of each)

(Publication in Japanese should be accompanied by an English abstract)

- (3) Complete list of research publications and presentations (according to the attached sheet: Format 2)
- (4) List of applicant's formal interpreting experience and practices (if any)
- (5) Copy of highest degree earned, or other proof of highest educational attainment (documents in languages other than English or Japanese should be accompanied by a Japanese translation)
- (6) List containing the names, phone numbers and e-mail addresses of two professional referees
- (7) Documents to prove his/her Japanese proficiency, such as articles written in Japanese, a certificate from the Japanese Language Proficiency Test, etc., if the applicant is a non-native speaker of Japanese.
- (8) One self-addressed return envelope (120×235mm) for notification of the result

11 Send all application documents to:

Personnel Section, General Administration Department
Aichi Public University Corporation
1522-3 Ibaragabasama, Nagakute, Aichi
480-1198

*¹ Application documents must be sent by registered mail with "Application for British and American Studies 2020A" written in red on the front of the envelope.

*² E-mail submissions WILL NOT be accepted.

12 Contact information:

Aichi Prefectural University
Administrative Division, Academic Affairs Department
Academic Affairs Section (attn: School of Foreign Studies)
Phone: 81/(0)561-76-8824
Fax: 81/(0)561-64-1105
E-mail: gaigo-t@bur.aichi-pu.ac.jp

13 Please note:

- (1) During the screening process, the selection committee may ask potential candidates to come to Aichi Prefectural University for on-campus interviews and micro teaching. Travel expenses on such occasions must be paid by the applicant.
- (2) If the applicant expects to be uncontactable at his/her main address for an extended period, please include additional contact information as necessary.
- (3) In principle, application materials will not be returned.
However, if the applicant should desire the three major research publications to be returned, a cash-on-delivery postal order form completed with the applicant's name and address must be enclosed with the application.
- (4) Personal information received through this application process will not be used for any other purposes.
- (5) This job opening announcement appears in the Japan Research Career Information Network (JREC-IN): <https://jrecin.jst.go.jp/seek/SeekTop>.